

APPLY

To apply for courses as an international student, please complete the Enrolment Form (International Student) with the required supporting documents.

A FEW REASONS TO CHOOSE US

DYNAMIC TEAM
EDUCATION WITH QUALITY SERVICE
NATIONALLY RECOGNISED QUALIFICATIONS

QUALITY TEACHING
PASSIONATE TEACHERS WHO ARE PROFESSIONALS IN THEIR FIELD

EXCELLENT FACILITIES & STUDENT SUPPORT
GREAT LEARNING ENVIRONMENT

VISIT US AT THE SYDNEY CAMPUS ON

Level 2, 16-22 Wentworth Ave,
Surry Hills, NSW 2010, Australia
TELEPHONE: + 61 2 8937 0991,1300 00 (4338)
Email: admissions@sydneymetrocollege.edu.au

VISIT US AT THE MELBOURNE CAMPUS ON

Level 2, 213-215 Lonsdale Street,
Melbourne, Victoria 3000, Australia
TELEPHONE: +61 3 9077 0758,1300 00 (4338)
Email: admissions@sydneymetrocollege.edu.au

EMAIL US:

admissions@sydneymetrocollege.edu.au
marketing@sydneymetrocollege.edu.au

For further information about the enrolment procedure, please visit our website:
www.sydneymetrocollege.edu.au



SYDNEY AND MELBOURNE CBD CENTRAL LOCATION

SYDNEY METRO COLLEGE IS LOCATED AT LEVEL 2, 16-22 WENTWORTH AVENUE, SURRY HILLS NSW 2010 IN SYDNEY (5 MINUTES FROM MUSEUM TRAIN STATION), WHICH IS WITHIN THE SYDNEY CBD AND IS EASILY ACCESSIBLE THROUGH A RANGE OF EFFICIENT PUBLIC TRANSPORT OPTIONS (TRAIN AND BUS) AND AT LEVEL 2, 213-215 LONSDALE STREET, MELBOURNE VIC 3000 IN MELBOURNE, AT A CLOSE PROXIMITY TO TRANSPORT AND RESTAURANTS, CAFES AND OTHER FACILITIES



PROJECT MANAGEMENT

PROJECT MANAGEMENT

An effective project management knowledge and skills are highly sought in today's dynamic career. This can be highly valuable in a range of industries including Business, Accounting and Information and Communication Technologies. Sydney Metro College certificate, diploma and advanced diploma courses can equip you with the knowledge and skills in project management. Our project management courses will enable you to develop a sound theoretical knowledge base and use a range of specialized, technical and managerial competencies to initiate, plan, execute and evaluate their own work and/or the work of others. Students who complete these courses will develop skills and knowledge to lead the development, implementation and evaluation of a project from start to finish.

Sydney Metro College (SMC) is a unique and dynamic vocational institution. Situated at the heart of two of Australia's biggest and most beautiful cities, Sydney and Melbourne. With an emphasis on quality learning opportunities to students, SMC is committed to the agenda of 'Education Redefined', so as to prepare students, for challenging Business and Project Management careers in Australia and abroad.

ACADEMIC PATHWAYS

Training is delivered in stages which correspond to AQF Levels IV-VI. The preferred pathway for a qualification is for students to complete the requirements of the previous level qualification before progressing to the next level – thereby achieving more than one qualification. Applicants without the previous level qualification will be considered if they have relevant qualification and/or relevant work experience. We aim to equip our graduates with the necessary skills and knowledge to enable them to successfully satisfy the demands of the workplace.

COURSE DELIVERY & ASSESSMENT METHODS

Delivery and assessment strategies are selected to reflect the nature of the elements and performance criteria of the competency together with the needs and learning style of the participants. Delivery and assessment method includes a blended learning practice including Sydney Metro College learning management system (Moodle). Assessment methodology may include but is not limited to: observation, project/report, case study, role play, exercises, activities; and written/oral tasks including multiple choice, questions and answer, essays, true/false and presentations. For further information, please refer to Sydney Metro College website at www.sydneymetrocollege.edu.au

ENTRY REQUIREMENTS

- Students must be over 18 years of age.
- Student must have successfully completed Year 12 in Australia or overseas*
- Students must have either an IELTS score of 5.5 total or above with no band lower than 5.0 or equivalent

- For direct entry to BSB61218 Advanced Diploma of Program Management, SMC entry requirements are as follows: Students must have completed a BSB51415 Diploma of Project Management or have completed two years equivalent full-time relevant workplace experience at a significant level within a project or program environment within an enterprise

CREDIT TRANSFER AND RECOGNITION OF PRIOR LEARNING

Have you worked or studied in this field before? RPL allows you the opportunity to be recognised for skills, experience and study that you may have already attained. To gain RPL you will need to contact the college for our RPL kit, which will guide you through the process of presenting your evidence. Students who have completed corresponding units of competency and/or units contained within the packaging rules can apply for Credit Transfer. For more information, see our current policies and procedures at <https://www.sydneymetrocollege.edu.au/downloads>

COURSE INFORMATION

Our Project and Program Management courses have been developed according to the requirements of the Business Services Training Package (BSB) and have been approved for delivery by the Australian Skills Quality Authority (ASQA). They are nationally recognised qualifications within the Australian Qualifications Framework (AQF).

ACADEMIC YEAR/ START DATES

Year/Term	Term 1			Term 2			Term 3			Term 4		
	13 JAN	17 FEB	16 MAR	13 APR	18 MAY	15 JUN	13 JUL	17 AUG	14 SEP	12 OCT	16 NOV	14 DEC
2020	BSB41515	BSB41515	BSB41515	BSB41515	BSB41515	BSB41515	BSB41515	BSB41515	BSB41515	BSB41515	BSB41515	BSB41515
	BSB51415	BSB51415	BSB51415	BSB51415	BSB51415	BSB51415	BSB51415	BSB51415	BSB51415	BSB51415	BSB51415	BSB51415
	BSB61218	BSB61218	BSB61218	BSB61218	BSB61218	BSB61218	BSB61218	BSB61218	BSB61218	BSB61218	BSB61218	BSB61218
Year/Term	Term 1			Term 2			Term 3			Term 4		
	11 JAN	15 FEB	15 MAR	12 APR	17 MAY	14 JUN	12 JUL	16 AUG	13 SEP	11 OCT	15 NOV	13 DEC
2021	BSB41515	BSB41515	BSB41515	BSB41515	BSB41515	BSB41515	BSB41515	BSB41515	BSB41515	BSB41515	BSB41515	BSB41515
	BSB51415	BSB51415	BSB51415	BSB51415	BSB51415	BSB51415	BSB51415	BSB51415	BSB51415	BSB51415	BSB51415	BSB51415
	BSB61218	BSB61218	BSB61218	BSB61218	BSB61218	BSB61218	BSB61218	BSB61218	BSB61218	BSB61218	BSB61218	BSB61218

BSB41515 Certificate IV in Project Management Practice | BSB51415 Diploma of Project Management | BSB61218 Advanced Diploma of Program Management

Qualification	Competency	Tuition Fee/ Duration		
BSB41515 CERTIFICATE IV IN PROJECT MANAGEMENT PRACTICE <small>CRICOS COURSE CODE 0996566</small>	BSBPMG409 Apply project scope management techniques	AUD \$8,800 4 Terms Duration : 52 Weeks (36 Academic weeks + 16 weeks holiday)		
	BSBPMG410 Apply project time management techniques			
	BSBPMG411 Apply project quality management techniques			
	BSBPMG412 Apply project cost management techniques			
	BSBPMG413 Apply project human resources management approaches			
	BSBPMG415 Apply project risk management techniques			
	BSBADM405 Organise meetings			
	BSBCMM401 Make a presentation			
	BSBWHS401 Implement and monitor WHS policies, procedures and programs to meet legislative requirements			
	EXIT WITH CERTIFICATE IV Vocational / Employment Outcome <i>Outcome Project Coordinator, Project Management Officer, Project Team Member, Project or Program Administrator.</i>			
	BSB51415 DIPLOMA OF PROJECT MANAGEMENT <small>CRICOS COURSE CODE 0996576</small>		BSBPMG511 Manage project scope	AUD \$8,800 4 Terms Duration : 52 Weeks (36 Academic weeks + 16 weeks holiday)
			BSBPMG512 Manage project time	
BSBPMG513 Manage project quality				
BSBPMG514 Manage project cost				
BSBPMG515 Manage project human resources				
BSBPMG516 Manage project information and communication				
BSBPMG517 Manage project risk				
BSBPMG521 Manage project integration				
BSBSUS501 Develop workplace policy and procedures for sustainability				
BSBADM502 Manage meetings				
BSBWOR501 Manage personal work priorities and professional development				
BSBWOR502 Lead and manage team effectiveness.				
EXIT WITH DIPLOMA Vocational / Employment Outcome <i>Assistant Accountant, Senior Financial Clerk, Office Manager</i>				
BSB61218 ADVANCED DIPLOMA OF PROGRAM MANAGEMENT <small>CRICOS COURSE CODE 0998821</small>	BSBPMG610 Enable program execution	AUD \$8,800 4 Terms Duration : 52 Weeks (36 Academic weeks + 16 weeks holiday)		
	BSSPMG621 Facilitate stakeholder engagement			
	BSBPMG622 Implement program governance			
	BSBPMG623 Manage benefits			
	BSBINM601 Lead and manage organisational change			
	BSBLDR511 Develop and use emotional intelligence			
	BSBPMG617 Provide leadership for the program			
	BSBPMG616 Manage program risk			
	BSBMGT520 Plan and manage the flexible workforce			
	BSBFIM601 Manage finances			
	BSBMGT615 Contribute to organisational development			
	BSBINM601 Manage knowledge and information			
EXIT WITH ADVANCED DIPLOMA Vocational / Employment Outcome <i>Program Manager</i>				
HIGHER EDUCATION PATHWAYS	FOR MORE INFORMATION REGARDING UNIVERSITY PATHWAYS, PLEASE CONTACT SYDNEY METRO COLLEGE OR VISIT www.sydneymetrocollege.edu.au			