APPLY

To apply for courses as an international student, please complete the Enrolment Form (International Student) with the required supporting documents.

A FEW REASONS TO CHOOSE US

DYNAMIC TEAM
Education with service

NATIONALLY RECOGNISED QUALIFICATIONS

QUALITY TEACHING
Passionate teachers who are professionals in their field

EXCELLENT FACILITIES & STUDENT SUPPORT
Great learning environment

SYDNEY METRO COLLEGE
Education Redefined

RTO NO: 41204; CRICOS CODE: 03427D

DISCLAIMER

For the complete pre-enrolment information including current policies, procedures, fees, and eligibility regarding this course please refer to our website (www.sydneymetrocollege.edu.au) or contact one of our team members. Course information brochure may not be sufficient to make an enrolment decision.

GET IN TOUCH

SYDNEY CAMPUS
Level 2, 16-22 Wentworth Avenue,
Surry Hills, NSW 2010, Australia
TELEPHONE: +61 2 8937 0991, 1300 00 (4338)
EMAIL: admissions@sydneymetrocollege.edu.au

MELBOURNE CAMPUS
Level 5, 440 Elizabeth Street,
Melbourne, Victoria 3000, Australia
TELEPHONE: +61 3 9077 0758, 1300 00 (4338)
EMAIL: admissions@sydneymetrocollege.edu.au

EMAIL US AT :
admissions@sydneymetrocollege.edu.au
marketing@sydneymetrocollege.edu.au

VISIT :
www.sydneymetrocollege.edu.au

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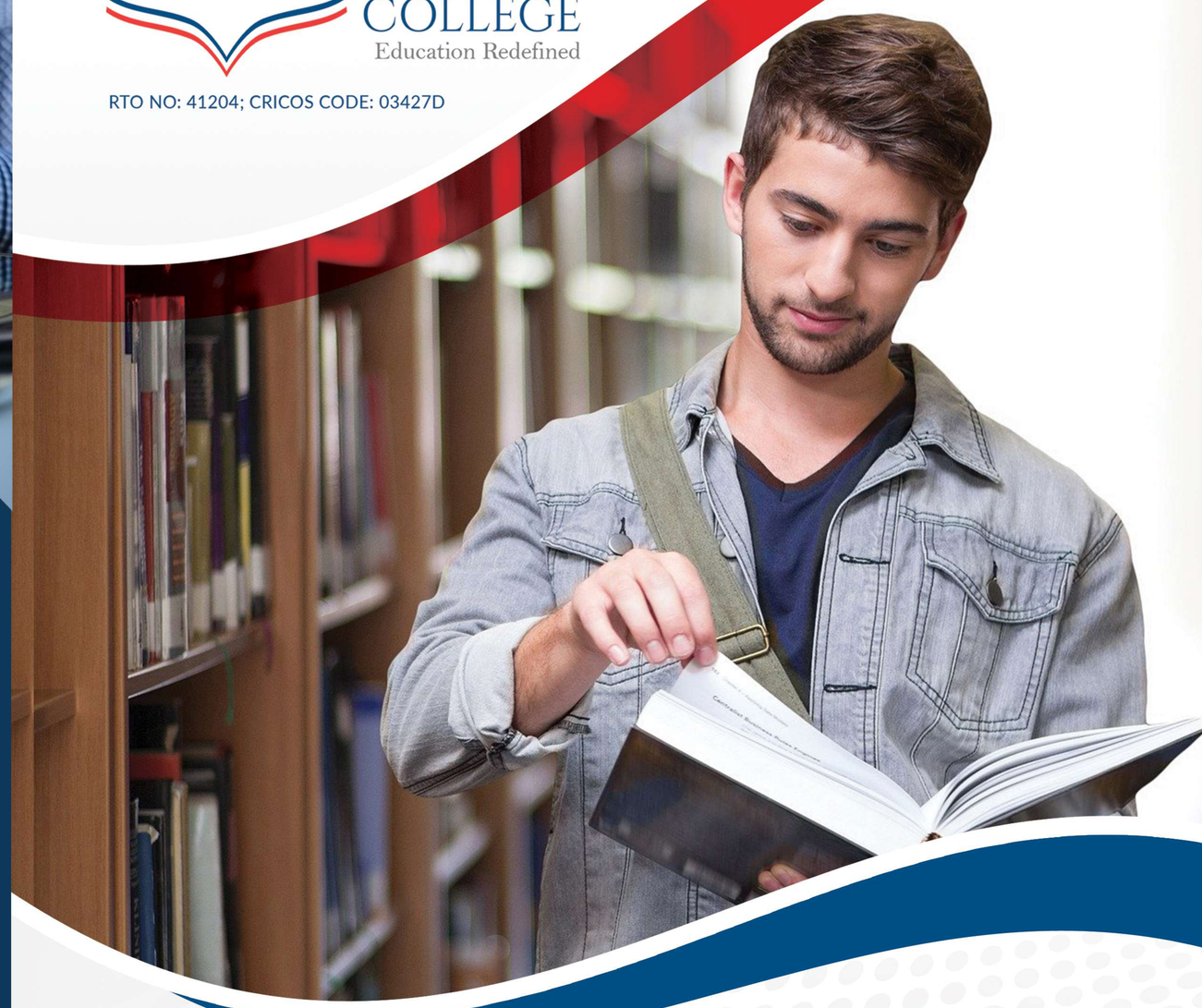

ACCOUNTING

Sydney Metro College (SMC) is a unique and dynamic vocational institution, situated at the heart of Sydney & Melbourne city, With an emphasis on quality learning opportunities to students, SMC is committed to the agenda of 'Education Redefined', so as to prepare students for challenging business and accounting careers in Australia and abroad.

ACCOUNTING

Accounting qualifications reflect the roles of individuals who apply highly specialised knowledge and skills in the field of organisational learning and capability development. Individuals in these roles generate and evaluate complex ideas; they also initiate, design, and execute primary organisational learning and development functions. Typically, they would have full responsibility and accountability for the individual output and work of others. This qualification may apply to leaders and managers in an organisation where learning is used to build organisational capability.

ENTRY REQUIREMENTS

- Students must be over 18 years of age,
- Student must have successfully completed Year 12 or higher in Australia or overseas
- Students must have either an IELTS score of 5.5 total or above with no band lower than 5.0 or equivalent.
- For direct entry to FNS50222 Diploma of Accounting, SMC entry requirements are as follows:
  Completion of all units in FNSSS00014 Accounting Principle Skill Set or FNS40222 Certificate IV in Accounting and Bookkeeping or FNS40622 Certificate IV in Accounting or equivalent or FNS40215 Certificate IV in Bookkeeping or equivalent.
- For direct entry to FNS60222 Advanced Diploma of Accounting, SMC entry requirements are as follows:
  Completion of both FNSSS00014 Accounting Principles Skill Set and FNSSS00015 Advanced Accounting Principles Skill Set or FNS50222 Diploma of Accounting or FNS50222 Diploma of Accounting.

PATHWAYS

Potential employment options are accounting roles across a range of industries. Students who complete the certificate level course can continue their education in the FNS50222 Diploma of Accounting or other Diploma level qualifications. Students who complete a diploma can continue their education in the FNS60222 Advanced Diploma of Accounting or into a range of other Advanced Diploma level qualifications. Students who complete advanced diploma can continue their education in higher education qualifications.

COURSE CREDIT

Students may apply for recognition of existing qualifications or skills, knowledge and experience (credit transfer or recognition of prior learning). The granting of course credit may affect course fees and the duration of the course. This process is outlined in the SMC Student Enrolment and Completion Policy and Associated Procedures and Training and Assessment Policy & Associated Procedures.

ACADEMIC YEAR/ START DATES

Year/Term	Term 1			Term 2			Term 3			Term 4		
	09 JAN	13 FEB	13 MAR	10 APR	15 MAY	12 JUN	10 JUL	14 AUG	11 SEP	09 OCT	13 NOV	11 DEC
2023	FNS40222 FNS50222 FNS60222	FNS40222 FNS50222 FNS60222	FNS40222 FNS50222 FNS60222	FNS40222 FNS50222 FNS60222	FNS40222 FNS50222 FNS60222	FNS40222 FNS50222 FNS60222	FNS40222 FNS50222 FNS60222	FNS40222 FNS50222 FNS60222	FNS40222 FNS50222 FNS60222	FNS40222 FNS50222 FNS60222	FNS40222 FNS50222 FNS60222	FNS40222 FNS50222 FNS60222

Year/Term	Term 1			Term 2			Term 3			Term 4		
	08JAN	12 FEB	11 MAR	08 APR	13 MAY	10 JUN	08 JUL	12 AUG	09 SEP	14 OCT	11 NOV	09 DEC
2024	FNS40222 FNS50222 FNS60222	FNS40222 FNS50222 FNS60222	FNS40222 FNS50222 FNS60222	FNS40222 FNS50222 FNS60222	FNS40222 FNS50222 FNS60222	FNS40222 FNS50222 FNS60222	FNS40222 FNS50222 FNS60222	FNS40222 FNS50222 FNS60222	FNS40222 FNS50222 FNS60222	FNS40222 FNS50222 FNS60222	FNS40222 FNS50222 FNS60222	FNS40222 FNS50222 FNS60222

FNS40222 CERTIFICATE IV IN ACCOUNTING AND BOOKKEEPING

EMPLOYMENT OUTCOME
First Line Supervisor in a Bank or Credit Union, Payroll Clerk

CRICOS COURSE CODE 109992E

Competency	
FNSACC421	Prepare financial reports
FNSACC321	Process financial transactions and extract interim reports
FNSACC322	Administer subsidiary accounts and ledgers
FNSACC426	Set up and operate a computerised accounting system
FNSTPB411	Complete business activity and instalment activity statements
FNSTPB412	Establish and maintain payroll systems
FNSACC411	Process business tax requirements
FNSACC414	Prepare financial statements for non-reporting entities
FNSACC412	Prepare operational budgets
BSBCRT411	Apply Critical thinking to work practices
BSBTEC404	Use digital technologies to collaborate in a work environment
FNSACC411	Process business tax requirements

Fees/ Duration

AUD 6,000
52 Weeks (Tuition fee)

AUD 100
Qualification
(Course Material fee)

AUD 200
(Enrollment fee)

FNS50222 DIPLOMA OF ACCOUNTING

EMPLOYMENT OUTCOME
Assistant Accountants, Senior Financial Clerk, Office Manager

CRICOS COURSE CODE 111712M

Competency	
FNSACC521	Provide financial and business performance information
FNSACC522	Prepare tax documentation for individuals
FNSACC523	Manage budgets and forecasts
FNSACC524	Prepare financial reports for corporate entities
FNSACC526	Implement and maintain internal control procedures
FNSACC527	Provide management accounting information
BSBTEC402	Design and produce complex spreadsheets
FNSORG506	Prepare financial forecasts and projections
FNSACC505	Establish and maintain accounting information systems
BSBOPS504	Manage business risk
BSBTWK401	Build and maintain business relationships

Fees/ Duration

AUD 6,000
52 Weeks (Tuition fee)

AUD 100
Qualification
(Course Material fee)

AUD 200
(Enrollment fee)

FNS60222 ADVANCE DIPLOMA OF ACCOUNTING

EMPLOYMENT OUTCOME
Assistant Accountant, Budget Officer

CRICOS COURSE CODE 111713K

Competency	
FNSINC611	Apply economic principles to work in the financial services industry
FNSACC634	Monitor corporate governance activities
FNSINC612	Interpret and use financial statistics and tools
FNSORG602	Develop and Manage financial system
FNSACC606	Conduct internal audit
FNSACC608	Evaluate organisation's financial performance
FNSACC605	Implement organisational improvement programs
FNSACC609	Evaluate financial risk
FNSINC612	Interpret and use financial statistics and tools
FNSACC614	Prepare complex corporate financial reports
BSBFIN601	Manage organisational finances
BSBSTR601	Manage innovation and continuous improvement
BSBLDR601	Lead and manage organisational change

Fees/ Duration

AUD 12,000
104 Weeks (Tuition fee)

AUD 100
Qualification
(Course Material fee)

AUD 200
(Enrollment fee)