

Student Exemption Form

Please ensure to fill this form correctly. Incorrect or incomplete forms will result in delays or rejections.

Student ID:	Student Name:
Phone:	Email:
Course Name:	
Address:	

Type of Recognition (Tick all that apply)
<input type="checkbox"/> Credit Transfer <input type="checkbox"/> Recognition of Prior Learning

Evidence Supplied (Tick all that apply)			
	Statement of Results		Reference which can be contacted
	Accredited Certificate		Personal Resume
	Subject Outline including Performance Criteria		Examples of relevant work samples
	Position Description		Other:

List the details below of all units you are applying credit for			
Unit code and name	CT / RPL	Institution	Qualification

Student Declaration

All information provided by me in this form, including supporting documentation is true and correct, and I wish to apply for exemptions for the above named units of competency. I understand that where exemptions are granted that results in a shortening of my course, this information will be provided to the Department of Home Affairs (DHA) through PRISMS and may affect my student visa.

Student Signature: _____ Date: _____

Office use only

Challenge Exam Required Yes No

The competencies of the above student have been reviewed and exemption for the requested units of competency has been:

APPROVED REJECTED

Fees / Charges:

Action Taken By	Name:	Signature:	Date:
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Comments: