

Student Exemption Form

Please ensure to fill this form correctly. Incorrect or incomplete forms will result in delays or rejections.

Student ID:	Student Name:
Phone:	Email:
Course Name:	
Address:	

Type of Recognition (Tick all that apply)

Credit Transfer

Recognition of Prior Learning

Evidence Supplied (Tick all that apply)

Statement of Results	Reference which can be contacted
Accredited Certificate	Personal Resume
Subject Outline including Performance Criteria	Examples of relevant work samples
Position Description	Other:

List the details below of all units you are applying credit for

Unit code and name	CT / RPL	Institution	Qualification

Student Declaration

All information provided by me in this form, including supporting documentation is true and correct, and I wish to apply for exemptions for the above-named units of competency. I understand that where exemptions are granted that results in a shortening of my course, this information will be provided to the Department of Home Affairs (DHA) through PRISMS and may affect my student visa.

Student Signature: _____ Date: _____

Office use only

Challenge Exam Required

Yes

No

The competencies of the above student have been reviewed and exemption for the requested units of competency has been:

APPROVED

REJECTED

Fees / Charges:

Action Taken By

Name:

Signature:

Date:

Comments: